

**SEE PAYMENT CALENDAR FOR SEMESTER 1 2023/2024****POSTGRADUATE STUDENTS**

NO	DESCRIPTION	DATE	NOTES
1	Semester 1 2023/2024 begins	<b>09/10/2023</b>	Senior students register <b>25/09/2023-20/10/2023</b>
2	Minimum fee payment (for non - sponsored students only) - <i>Please refer to e-comm&gt;Financial Info for minimum amount</i> - <i>Hostel fees 1 (one) semester need to pay in full (applicable to students who staying in the hostel only)</i>	<b>25/09/2023 – 20/10/2023</b>	Senior students need to pay at least minimum payment before being allowed to register
3	Fees full payment (for sponsored and non-sponsored students)	<b>25/09/2023 – 03/12/2023</b>	No later than week 7 of lecture
4	Mid-term break	<b>11/11/2023 – 19/11/2023</b>	1 week
5	Barring process (applicable to all non-sponsored students with outstanding debt)	<b>04/12/2023</b>	1st working day of week 8 of lecture
6	Deadline to settle outstanding debts	<b>24/12/2023</b>	Week 10 of lecture
7	Deferment of studies for non-sponsored students with outstanding debt	<b>26/12/2023</b>	Week 11
<b><u>NON - SPONSORED STUDENTS WILL BE DEFERRED FROM THE STUDIES IN THE 11TH WEEK OF THE LECTURE (26/12/2023) SHOULD THEY DO NOT PAY ALL DEBTS BY 24/12/2023</u></b>			
8	Final Examination Semester 1 2023/2024	<b>24/01/2024 – 08/02/2024</b>	12 days
9	Barring process (applicable to all sponsored students with outstanding debt)	<b>09/02/2024</b>	Week 17 of lecture

## EFFECT OF BARRING FOR STUDENT WITH OUTSTANDING DEBTS

CATEGORY	EFFECT OF BARRING	DESCRIPTION
<b>1. SPONSORED STUDENT</b>	a. Examination result and transcripts will be retained	<i>i. Will be barred until sponsor makes payment</i>  <i>ii. Will be barred until students make payment for the difference amount which is not sponsored</i>
	b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system	<i>Will be blocked in the new semester if outstanding debt remain unpaid</i>
	c. Not allowed to attend convocation	
<b>2. NON SPONSORED STUDENT</b>	a. Not allowed to make course pre-registration/ registration	
	b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system in the current and new semesters	<i>Will be barred in week 8 of lectures of the current semester and the new semester until the debt is settled</i>
	c. Deferred from studies (defer counted)	<i>Students will be deferred from studies (Defer C) in week 11 of the lecture if they are still in debt</i>
	d. Not allowed to sit examinations	
	e. Examination result and transcripts will be retained	
	f. Not allowed to attend convocation	

## **FREQUENTLY ASKED QUESTIONS (FAQ)**

### **A. GENERAL**

- 1. When is the deadline for payment of SEM 1 2023/2024 fees before the barring process?**
  - i. Senior students local & International (Non-sponsored) need to pay at least minimum payment before being allowed to register. Due date for senior student to register SEM 1 2023/2024 is **20.10.2023**.
  - ii. Non-sponsored students who has registered SEM 1 2023/2024 need to pay the remaining fees: before or on **03.12.2023 (week 7 of lecture)**
  - iii. Sponsored students who has registered SEM 1 2023/2024 need to pay the remaining fees: before or on **08.02.2023 (week 17 of lecture)**
  
- 2. I/my family have financial problems and are having difficulty paying fees this semester. What do I need to do?**
  - i. Contact/meet with the Supervisor/Academic Advisor to discuss the problems encountered  
*Or*
  - ii. Find for a guarantor among UMPSA staff. The Guarantee Form can be obtained by email to the Student Finance Division at [ramlee@ump.edu.my](mailto:ramlee@ump.edu.my) or [collection1@ump.edu.my](mailto:collection1@ump.edu.my)  
*Or*
  - iii. Contact the Welfare Unit, Student Affairs Department for welfare assistance (subject to terms and conditions). Email [kebajikanpelajar@ump.edu.my](mailto:kebajikanpelajar@ump.edu.my) or [ips@ump.edu.my](mailto:ips@ump.edu.my)
  - Emails sent must state the name, student ID, telephone number to contact and financial problems in detail
  - Emails must be sent no later than week 4 of the lecture to facilitate assistance and quick response/advice given before the payment period ends which can result in students being deferred.
  
- 3. How do I check my fees?**

Via student ecomm>financial info
  
- 4. How do I pay my fees to UMPSA?**
  - i. Through FPX epayment
  - ii. Via Bank Islam ATM> Select Bill Presentment
  - iii. Through Maybank2u> pay & transfer> pay> pay to payee> select new payment and select Universiti Malaysia Pahang-Student

## **B. NON SPONSORED STUDENT**

### **5. I am a non-sponsored student, when do I have to pay SEM 1 2023/2024 fees?**

- i. Senior students local & International (Non-sponsored) need to pay at least minimum payment before being allowed to register. Due date for senior student to register SEM 1 2023/2024 is 20.10.2023
- ii. Remaining fees: Before week 7 of lectures and last before week 10 of lectures
  - Payment deadline before barring process : **03.12.2023**
  - Payment deadline before deferment process : **24.12.2023**

### **6. I am a registered students who does not have a sponsor, if I do not pay the fees within the stipulated period, what is the effect on me?**

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<b>NON SPONSORED STUDENT</b>	a. Not allowed to make course pre-registration/ registration	
	b. Not allowed to access eComm, Notice of thesis submission, progress report submission, ePat system and other related academic system in the current and new semesters	<i>Will be barred in week 8 of lectures of the current semester and the new semester until the debt is settled</i>
	c. Deferred from studies (defer counted)	<i>Students will be deferred from studies (Defer C) in week 11 of the lecture if they are still in debt</i>
	d. Not allowed to sit examinations	
	e. Examination result and transcripts will be retained	
	f. Not allowed to attend convocation	

### **7. I am a registered student who does not have a sponsor, if I make payment for remaining fees after 24/12/2023, will I still be deferred?**

Yes. Students need to plan the payment. The university management will maintain the deferred status of studies and any appeal is not allowed. Students can continue their studies in the following semester.

### **8. I am a registered student without sponsorship and do not have a final exam / research mode student in SEM 1 2023/2024. Will my studies be deferred if I do not pay the remaining fees by 24/12/2023?**

Yes. All students are subject to this rule.

### **9. If my studies are deferred, do I have to pay the full fee?**

No. Deferred students are required to pay Other fees and hostel fees only. Tuition fees will be waived.

### **C. SPONSORED STUDENTS**

**10. I am a registered and sponsored student, when is the deadline for my sponsor to pay SEM 1 2023/2024 fees to UMPSA?**

Before or on 08.02.2024. Barring process is on 09.02.2024 and applicable to all sponsored students who still have outstanding. Kindly refer to question and answer No. 12 below to get details effect of barring.

**11. I am a registered and sponsored student, however the sponsor credits all the sponsorship money to my account. When is the deadline for me to pay the fee to UMPSA?**

- i. Students need to make sure that they have uploaded the sponsorship document in the student ecomm system> Financial Info> Sponsor Document. Sponsor must be from an authorised organisation only. If there is no sponsorship information in the system, we will assume the student is without sponsorship. Students without sponsors need to pay at least minimum payment before being allowed to register
- ii. Students need to ensure that sponsorship data has been recorded in the system. (please check at ecomm> Financial Info)
- iii. The deadline for payment of SEM 1 2023/2024 fees for sponsored students before barring process is before or on 03.12.2023. Hostel fees need to pay in full before being allowed to register.

**12. I am a registered and sponsored student, if I do not pay the fees within the stipulated period, what is the effect on me?**

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<b>SPONSORED STUDENT</b>	a. Examination result and transcripts will be retained	<i>i. Will be barred until sponsor makes payment ii. Will be barred until students make payment for the difference amount which is not sponsored</i>
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